

**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING
High School Board Room
November 9, 2015
7:30 p.m.
Agenda**



I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of Attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF OCTOBER 26, 2015

III. VISITORS

Business by visitor(s) will be presented for Board consideration as to agenda placement.

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

A. *Building Report*

Joseph P. Liberati Intermediate School.....Mr. Sean McGinty

B. *Student Trip Request*

Southern Lehigh High School Mandarin/High School students to participate in an educational trip to China, from June 12 through June 23, 2016. (V, B)

VI. BUSINESS AND FINANCE

A. *Accounts Payable*

*The Administration recommends approval of the bills to be paid as of November 9, 2015. (VI, A)

B. *Treasurer's Report and Investment Report*

*The Administration recommends approval of the Treasurer's Report and Investment Report for the month of September, 2015. (VI, B)

VII. SUPPORT SERVICES

VIII. PERSONNEL

A. *Certificated Staff*1. *Retirement*

The Administration recommends approval of the retirement of Alison Kaplan, Elementary Teacher, Joseph P. Liberati Intermediate School, effective end of business day November 19, 2015. Mrs. Kaplan has been a district employee for 15 years.

2. *Substitute Teachers*

*The Administration recommends approval of the following substitute teachers for the 2015-2016 school year:

Julie Rubel, PK-4

Alexandra Mantz, Social Studies 7-12

Corinne Salter, General Science 7-12

Michael Yoder, Social Studies 7-12

Rebekah Zanders, Emergency Permit 06

Kathy Smith, Elementary K-6; Special PK-12

3. *FMLA Leave*

*The Administration recommends approval of the FMLA leave of the following staff:

Margaret Hines, Grade 6 Math Teacher, Joseph P. Liberati Intermediate School, September 14, 2015 through December 14, 2015.

4. *Appointment*

The Administration recommends approval (*pending receipt of required documentation*) of the following certificated staff:

Rebecca Seidenberger, District Elementary Gifted Teacher, Master's +15, Step 7, an annual salary of \$65,144 (pro-rated), with an effective date to be determined. Mrs. Seidenberger will fill the position created with the retirement of *Amanda Cossman*.

Alexandra Lojewski, District Elementary Music Teacher, Elementary Music Teacher, Bachelor's, Step 14, an annual salary of \$47,807 (pro-rated), with an effective date to be determined. Ms. Lojewski will fill the position created with the retirement of *JoAnn Lindauer-Schneider*.

Erica Groendal, Special Education/Biology Teacher, Southern Lehigh High School, Master's, Step 14, an annual salary of \$59,007 (pro-rated), with an effective date to be determined. Ms. Groendal will fill the position created with the resignation of *Mary Prudente*.

B. *Noncertificated Staff*

1. *2015-2016 Substitute Staff*

*The Administration recommends approval of the following substitute staff (*pending receipt of required documentation*) for the 2015-2016 school year:
Jennifer Meaney, Substitute Instructional Assistant, an hourly rate of \$16.01
Jennifer Opdycke, Substitute Custodian, an hourly rate of \$15.07

2. *Unpaid Leave*

*The Administration recommends approval of unpaid leave of the following staff:

Amy Wilkins, Instructional Assistant, Joseph P. Liberati Intermediate School, December 17 and 18, 2015

Veronica DeBlois, Licensed Personal Care Assistant, Southern Lehigh Middle School, November 17, 2015

Lisa Dickinson, Instructional Assistant, Joseph P. Liberati Intermediate School, December 3, 2015

3. *Externship*

*The Administration recommends approval of an unpaid externship under the supervision of Erik Malmberg, Coordinator of Network and Information Services for the following Lincoln Technical Institute students who are required to complete 90 hours of work beginning November 1, 2015:

Daniel Kunkle

Matthew Kelleher

4. *Resignation*

*The Administration recommends accepting the resignation of Kathy Smith, Instructional Assistant, Joseph P. Liberati Intermediate School, with an effective date to be determined once a replacement has been identified.

5. *Appointment*

*The Administration recommends approval of the following staff (*pending receipt of required documentation*):

David McRae, HVAC Maintenance Technician, an hourly rate of \$30.68, effective date to be determined. Mr. McRae will fill the position due to the resignation of *Sean McKenna*.

C. *Extra-Compensatory Positions*

1. *2015-2016 Assistant to the Coordinator of Athletics (Winter)*

*The Administration recommends approval of Thomas Seidenberger, Assistant to the Athletic Coordinator (Winter), a stipend of \$3416.66 for the 2015-2016 school year.

2. 2015-2016 Coaches

*The Administration recommends approval of the following coaches for the 2015-2016 school year:

<u>Matthew Swartz</u>	Jr. High Boys' Basketball	\$5056
<u>Shawn Sommons</u>	MS Head Basketball	\$4136

3. 2015-2016 Volunteer Coach

*The Administration recommends approval of the following volunteer coach for the 2015-2016 school year:

Chelsea Rivenbark HS Winter & Spring Track

IX. REPORTS

- A. Committee Reports
- B. Superintendent's Report.....Dr. Christman

X. OLD BUSINESS

- A. Second and Final Reading of Revised Policies

The Administration recommends a second and final reading of the following revised policies: (X, A)

- #123 Programs: *Interscholastic Athletics***
- #218 Programs: *Student Discipline***

XI. NEW BUSINESS

XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIII. FOR INFORMATION ONLY

- A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, A)

- B. Curriculum Writing Agreement

The curriculum writing agreements are listed in the Board materials by name, elected compensation, amount and anticipated date of completion. (XIII, B)

XIV. VISITORS' COMMENTS

XV. EXECUTIVE SESSION

XVI. OPEN SESSION

XVII. ADJOURNMENT